

 **Focal Point Seminar Course Proposal Form**

Before getting started on this form, please visit [Proposing a Course on the First-Year Program website](http://academics.depaul.edu/liberal-studies/first-year-program/for-faculty/Pages/proposing-a-course.aspx).

 **Personal Information**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

College/School/Division: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department/Program/Office: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Reminder: the proposer of the course should be the person who plans to teach the course.**

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Highest academic degree obtained: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of years of college teaching experience: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of years at DePaul: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair/Director/Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chair/Director/Supervisor's Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Proposed Course**

Course Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course Description:

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Anticipated first time teaching the course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I would like this course to be considered for the FY@broad Program (which follows up a Seminar that has a specific geographic focus with 7-10 days of travel to the relevant region, country, or city): \_\_\_YES \_\_\_NO

I would like to learn more about how I can work with the [Steans Center](http://steans.depaul.edu/) to incorporate a service-learning component in this class: \_\_\_YES \_\_\_NO

**Provide a brief explanation of how students in the course will demonstrate that each of the following learning outcomes has been achieved.**

List three academic disciplines that your course draws on; and describe written assignments that will (collectively) call upon students to discuss and analyze work from those three disciplines.

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Describe ways in which students will participate actively in advancing the collective intellectual understanding of the course topic through class discussions.

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Describe ways in which students will be called upon to distinguish between primary and secondary sources and to assess varying degrees of mediation and interpretation in specific source materials.

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Describe assignments in which students will be called up on to construct arguments based on evidence and the work and interpretations of other sources.

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Describe at least one written assignment that students will be required to revise in response to the instructor’s written comments.

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Describe at least one project in which students will be called upon to produce a central argument, in which all parts of the project support the central argument.

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 **Readings**

Briefly identify the readings that will be assigned for this course.

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The approximate page count of the required reading for this course (courses should include a minimum of 150 pages of reading): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Writing Expectations**

Please describe how your students will meet the requirement of no fewer than 12 pages of formal writing, and no more than 20, including at least one piece of formal writing that has gone through a revision process based on written feedback from the instructor. Please include an approximate total page count (multiple drafts count only once):

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 **Liberal Studies Program Learning Goals & Outcomes**

Choose **one** goal from the drop-down menu and describe how your course would meet this goal. [Explanation and Description of Learning Goals](https://academics.depaul.edu/liberal-studies/Documents/LSP%20LOs%202018.pdf)

\_\_\_Mastery of Content \_\_\_Intellectual and Creative Skills

\_\_\_Personal and Social Responsibility \_\_\_Intercultural and Global Understanding

\_\_\_Integration of Learning \_\_\_Preparation for Career and Beyond

Describe:

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 **Sample Syllabus**

Provide a sample syllabus as an email attachment, identifying a tentative list of readings along with what topics will be covered during the ten weeks of instruction and indicating how writing assignments will be linked to the readings and classroom discussion and activities.

**Note:** If you plan on showing films, there is a limit of 15% of class time.

 **Additional Information**

Any comments?

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