Emergency Information for Discover/Explore Chicago - Fall 2019

Emergency Notification Methods:

- Fire alarms are present in all DePaul buildings and include a loud siren and strobe light. Fire alarm activation calls for an immediate evacuation.
- Message boards and speakers in DePaul buildings may also be used to call for an evacuation or other emergency announcement such as severe weather or lock-down. The message boards, located in classrooms, typically display the time and will scroll the emergency message. The speakers will announce the same message.
- The DPU Alert notification system may be utilized to notify via text, email, and voice calls. Be sure students verify their contact information for DPU Alert in Campus Connect. Visit https://offices.depaul.edu/public-safety/safety/Pages/dpu-alert.aspx for more information.

Evacuation Procedures:
Point out all exits from your classroom and the nearest stairwell. In a fire alarm, use interior stairwells if safe to do so (no smoke or fire) and exterior fire escapes as a last resort. Never use an elevator in a fire. Persons with disabilities may need assistance leaving the building during an evacuation. Visit https://offices.depaul.edu/public-safety/emergency-preparedness/Pages/procedures-for-the-disabled.aspx for more information.

Acts of Violence:
If you hear gunfire, shouting, screams, or commotion, react immediately. Please visit https://offices.depaul.edu/public-safety/emergency-preparedness/respond-to-violence-on-campus/Pages/default.aspx to view "Shots Fired On Campus" and a short video demonstrating how door barricades are used in classrooms. The following actions are also recommended:

Run from the threat if you have a clear path of escape (When in doubt, barricade/secure your area)
- Know all emergency exits wherever you are
- Prevent others from entering the area where shooter may be
- Call 911 when you are safe

Hide: Barricade or secure your area to delay the attacker if you do not have a clear path of escape
- When in doubt, seek a secure location
- Lock room/office, stay quiet, turn lights off, hide under desk, in closet, cell phone on silent (not just vibrate)
- If room does not lock: barricade door with whatever is available-chairs, tables, desk, etc. Use door barricade device in classrooms (If possible, demonstrate how to use).

Fight: as a last resort, attempt to incapacitate the shooter, improvise weapons or throw items. Attack as a team if possible, from multiple angles. Use items such as chairs, fire extinguishers, coffee mugs, etc.

We recommend you first call 9-1-1 in an active shooter situation. Then call Public Safety at the Loop Campus (312-362-8400) or the Lincoln Park Campus (773-325-7777).