Immersion Week FAQ – Discover Chicago 2015

When and where is the Pre-Immersion Week Meeting? The Pre-Immersion Week Meeting for all teaching-team members takes place on Thursday, August 27, from 10:00 a.m. till noon, in SAC 154.

What are the dates of Immersion Week? Immersion Week 2015 is Monday–Friday, August 31–September 4.

Where do we meet on the first day of Immersion Week (Monday, August 31)? As we did for the first time last fall, on the morning of the first day, all students and all teaching teams meet on the Lincoln Park campus in their Immersion Week classrooms, now listed in campusconnect.

When is the Immersion Week BBQ? The Immersion Week BBQ takes place on the first day of Immersion Week in the Quad between 11:30 a.m. and 1:00 p.m.

Where will my class meet on campus during Immersion Week? For the duration of Immersion Week, all Discover Chicago classes are assigned a Lincoln Park classroom for their exclusive use. A list of classroom assignments will be provided in your Immersion Week packet at the Pre-Immersion Week Meeting. (If you would like a Loop classroom for the rest of Immersion Week, please contact Sarah Miller at smille28@depaul.edu.)

When can my students pick up their CTA UPasses? UPasses will be distributed to students in their Immersion Week classrooms by their teaching teams on the morning of Monday, August 31.

When do faculty and staff receive their CTA Passes for Immersion Week? They will be provided in your Immersion Week packet at the Pre-Immersion Week Meeting.

What is my budget? Your course budget is $775, an increase over last year; there is no separate budget for Immersion Week. So, this is the budget for the entire course.

How do the hours break down for Immersion Week? During Immersion Week classes meet for a minimum of 32 total contact hours, of which 3 hours should be devoted to Common Hour. One half-day of Immersion Week must be given over to students to conduct their university business (i.e., Financial Aid, Student Records, ID Services, etc.).

What if there is an emergency during Immersion Week? Teaching teams MUST:
- call 911 first; then
- file an Incident Report with the Public Safety Office (LPC: 773-325-7777; Loop: 312-362-8400); and
- notify the Office of the First-Year Program (773-325-7573).

What are my obligations for New Student Service Day (Tuesday, Sept. 8)? With the exception of Honors and School of Music sections (for which alternate service opportunities are arranged), all Discover Chicago classes—students and all teaching-team members—participate mandatorily in New Student Service Day (NSSD). Check-in is at 8:00 a.m., Tuesday, September 8, in the Sullivan Athletic Center, 2323 N. Sheffield.

Where will my class be going on NSSD? While you should email coordinators Miriam Miller and Evan Bennett in UMIN (serviceday@depaul.edu; 773-325-1192) by Monday, June 15, to plan and prepare your NSSD site visit and project, a near-final list of service site assignments, addresses and contact information will be distributed at the Pre-Immersion Week Meeting.

When will the 2015 Chicago Quarter Faculty Handbook be available? It is available now in pdf. Just go to go.depaul.edu/fyp, then click: FOR FACULTY > HANDBOOKS & RESOURCES. Please check back for updates, along with the full NSSD schedule and information.

Any further questions? Contact the Office of the First-Year Program: Munroe Hall, 2312 N. Clifton Avenue; 773-325-7573; firstyr@depaul.edu.