New Student Service Day
Tuesday, September 8, 2015

Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Location</th>
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<tbody>
<tr>
<td>8:00am</td>
<td>Check-in</td>
<td>Sullivan Athletic Center</td>
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<tr>
<td>8:20am</td>
<td>Kick-off &amp; Morning Program</td>
<td>Sullivan Athletic Center</td>
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<tr>
<td>9:00am</td>
<td>Discover Teams depart to service sites</td>
<td>Sullivan Athletic Center</td>
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<tr>
<td>9 - 10am</td>
<td>Teams travel to sites</td>
<td>Various</td>
</tr>
<tr>
<td>9:15 – 10:15am*</td>
<td>Teams arrive at sites</td>
<td>CTA</td>
</tr>
<tr>
<td>9:15 – 12:30pm*</td>
<td>Service Project</td>
<td>Various</td>
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<tr>
<td>12:30 - 1pm*</td>
<td>Reflection – led by team leaders</td>
<td>Service Project at Site</td>
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<tr>
<td>1:00pm – 2:00pm*</td>
<td>Arrive at DePaul – the Quad</td>
<td>CTA</td>
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<tr>
<td>1:00pm - 3:30pm</td>
<td>Picnic – Service, Faith &amp; Justice Fair</td>
<td>DePaul Quad</td>
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<td>(Rain location- Kelly Hall in Library)</td>
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Staff Reminders

- New Student Service Day will take place Rain or Shine.
- When you arrive, please have community partner give introduction to class – brief history, mission, vision, etc.
- When you return to campus, please return Team Teaching folders at the Quad check-in table.
- *Times for site arrival, reflection, and departure vary according to site location/distance from DePaul and consequent travel times.

Student Reminders

- Wear clothing in accordance with the instructions from the community partner.
- Bring Ventra card
- Bring Water bottle (snacks recommended)

Team Teaching Folders contain the following:

- Community Partner Intake Form (if we directly coordinated your site)
- Volunteer Waiver Form
- CTA Directions
- Reflection Guide

Day of Envelopes

- CTA tickets for staff and select students
- Food tickets

Troubleshooting

- If you have any problems when you arrive at your site, i.e. can’t find contact person, don’t find service site, etc. please follow these instructions:
  1. Please call highlighted number on the Intake form
  2. If that does not resolve issue, please call VCSO office: (773)325-1192

Additional Questions, Comments, and/or Concerns?

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