

## HONORS PROGRAM NEW TOPICS COURSES APPLICATION

HON 205, 225, 203, 302, 350, and 351 are Honors Topics courses. The inclusion of new Topics courses requires approval of the University Honors Program Committee. If you would like to propose a new or significantly revised Honors Topics course, please complete this page and follow the course proposal guidelines below. **Email this completed form along with your proposed syllabus and a copy of your CV to Honors Program Director Jennifer Conary at [jennifer.conary@depaul.edu](mailto:jennifer.conary@depaul.edu).**

Deadlines for application: January 15, April 1, and October 1

Note: Please confer with your department chair or program director about your teaching schedule before submitting this application.

- Your name and department
- Contact phone and email
- Course number and proposed title

### Teaching preference

Quarter(s):

Autumn          Winter          Spring

Day(s):

Monday/Wednesday          Tuesday/Thursday          Other (Please specify)

Time(s):

9:40-11:10      11:20-12:50      1:00-2:30      2:40-4:10      4:20-5:50      6:00-9:15

- Name and contact information of the person in charge of arranging your teaching schedule:

Please attach a **syllabus** for this course. Your proposed syllabus should include:

- A description of your course, keeping in mind that it will be read by faculty who do not necessarily have your level of expertise in the field.
- A list of the learning outcomes that you have identified for the course
- A complete reading list that displays a range of material.

- A description of the main topics and subtopics you intend to include, with an indication of the amount of time devoted to each.
- A tentative calendar that provides a breakdown of the reading and assignments due for each class session.
- Information about graded assignments.
- A description of the major classroom, lab, or out-of-class activities you have planned for the course. For Honors Lab Science Topics proposals, be sure to discuss your proposed lab activities.
- A description of the major written assignments you have planned for this course. Please take note of the minimum writing expectations required for each HON class described in the curriculum overview. Be as specific as possible about the length and the type of papers you plan to assign.
- For HON 302, 350, and 351, please discuss the kind of research you expect the students to produce (library research, computer lab, etc.) and describe the series of assignments you have designed to help the students construct and carry out a research project.

You are encouraged to submit a separate document that explains in more detail how your course meets the Honors learning outcomes or that includes more information that might help the review committee better understand your course design.

Most Honors courses are offered face-to-face. If you would like to propose an online or hybrid course, please provide an explanation for how the modality will facilitate student learning.

**A proposed syllabus and a copy of your current CV are required with this submission.**

If you have any questions about teaching in Honors, please don't hesitate to contact the program director, Dr. Jennifer Conary, at [jennifer.conary@depaul.edu](mailto:jennifer.conary@depaul.edu).